

## PERSONNEL AND TRAINING BUREAU

### **NOTICE**

1.2

November 18, 2011

**TO:** All Commanding Officers

**FROM:** Commanding Officer, Personnel and Training Bureau

**SUBJECT:** FAIR AND EQUITABLE POLICING AND THE LESBIAN, GAY  
BI-SEXUAL, TRANSGENDER (LGBT) COMMUNITY AND ROLL CALL  
TRAINING ON LINE FOR 4<sup>TH</sup> QUARTER 2011

It is mandated that all Department employees receive training on Fair and Equitable Policing and the LGBT Community. In addition, officers shall receive the included Roll Call Training Online (RCTO): Tactical Communications, CAPRA, Crowd Control Intervention and Crowd Control and the Media. In order to satisfy the training mandate, Department personnel must view the above courses that have been distributed to each Area/Division Training Coordinator, complete the Training Attestation Form, and return the completed form to the training coordinator no later than December 16, 2011.

**Area/Division Training Coordinators shall:**

- Ensure personnel complete the Fair and Equitable Policing and the LGBT Community and the RCTO by December 16, 2011.
- Enter employee's training into the Learning Management System using the following CUR Codes:
  - CUR CODE: EBR (Fair Equitable Policing and the LGBT Community)
  - CUR CODE: EBW (RCTO)

**Bureau Training Coordinators shall:**

Report the compliance of their respective Areas/Divisions to the Quality Assurance Section, Police Training and Education (PTE), by January 13, 2012, and include a plan for any make up training.

If you have any questions concerning this matter, please contact Sergeant Richard Stark, Field Training Services Unit, PTE, at (323) 224-0929.



TERRY S. HARA, Deputy Chief  
Commanding Officer  
Personnel and Training Bureau

APPROVED:



STEPHEN R. JACOBS, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

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